



TREE REMOVAL APPLICATION

1. A tree removal application must be submitted to the City of Peachtree Corners prior to the removal of any tree from commercial property or for any specimen tree or any tree in a buffer, the river corridor or a required zoning buffer from residential property.
2. All trees to be removed must be accurately measured using DBH (Diameter at Breast Height = 4.5' above ground) or circumference at same height. Size estimates are not acceptable.
3. Include a sketch of the property with locations of the trees to be removed. Number trees on sketch to correspond with application and include any structures, driveways, etc. Trees must also be marked for easy identification in the field. The owner must verify tree ownership and property lines.
4. Tree removals may not cause a property to go below the Minimum Density Requirements as stated in the Tree Protection Ordinance.
5. The removal of any **Specimen Tree** without prior written approval may result in additional penalties. **Specimen Tree categories are:** *Understory* - 12" DBH and greater; *Overstory* - 28" DBH and greater; *Pines* - 30" DBH and greater.
6. Complete applications will be processed within 10 business days from date of submittal.
7. Emergency tree removals will be handled on a case-by-case basis. Take photographs to document the emergency. Submit a completed application and supporting documentation by the next business day.
8. Property owner must obtain any additional approvals, including the H.O.A.

Specimen: Yes No **Buffer:** Yes No **Property:** Residential Commercial

Owner Name: _____ Owner Email: _____

Site Address: _____ Zip Code: _____

Contact: _____ Contractor: _____

Phone: _____ Email: _____ Fax: _____

Tree #	Tree Name	DBH or Circum.	Reason for Removal

Signature: _____ Date: _____

Community Development Use Below Only

Date Received: _____ Tree Removal Number: _____

Approval: Yes No Partial Date: _____ Reviewed by: _____

Commercial Tree Removal Requirements

October 24, 2018

For commercial properties wanting to remove multiple trees from their property, a Tree Replacement and Landscape Plan are required. Please see the City's "Buffer, Landscape and Trees" Ordinance for all requirements. This Ordinance can be found in Chapter 50, Article II of our municode found here: https://library.municode.com/ga/peachtree_corners/codes/code_of_ordinances?nodid=PTIICOOR_CH50P_LDE_ARTIIBULATR)

Please provide a plan with the following:

- Tree density standard must be a minimum of 20 units per acre in District Overlay and 16 units per acre throughout the rest of the City of Peachtree Corners.
- Every parking space shall be within 60 feet of the trunk of a tree.
- One tree per seven parking spaces.
- For nonresidential and multifamily uses, provide 10' wide landscape strip adjacent to street right of way abutting the property or in areas adjacent/internal to off-street parking with more than five off-street parking spaces. Landscape stripe shall be in compliance with Section 4.2 Landscape Strip requirements and conform to the following:
 - an average of one tree per 25 linear feet of strip length
 - an average of one shrub per 25 linear feet of strip length

In the Overlay District, the following additional requirements must be met:

- Provide a minimum of one shade tree at the end of each parking bay.
- Non-ornamental shade trees space 50-feet on-center or grouped at 120-feet on-center along the following roads.
 - Peachtree Industrial Boulevard
 - Peachtree Parkway
 - Peachtree Corners Circle
 - Holcomb Bridge Rd
 - Jimmy Carter Boulevard.
- All street trees shall be a minimum 4-inch caliper (dbh) at the time of planting. Street trees shall be of one (1) or a combination of the following species:
 - Willow Oak
 - Overcup Oak
 - Nuttall Oak
 - Pin Oak
 - Shumard Oak
 - Lacebark Elm

Existing Landscape Plan:

- Provide a plan that shows all existing trees
- Provide site density calculation summary of existing trees. Table should include: the DBH, Species, TDU of trees existing, and quantity.
- Put a bold X over the trees that you would like to remove. Trees being removed should be listed on Tree Removal Permit Application
- Show the 60 foot tree radius for all trees to ensure every parking space is within 60 feet of tree.
- Provide calculation 1 tree/7 parking spaces for existing trees.
- Denote specimen trees. If requesting to remove specimen trees, recompense must be provided. Recompense trees are in addition to required density, parking lot trees and tree buffer requirements.

Tree Replacement Plan:

- Provide replacement trees for trees being removed that are required for parking or landscape strip requirements.
- Provide landscaping plan showing site after tree removal and location of replacement trees.
- Replacement plan should include a replacement density list: Include caliper, height, quantity, unit value and total value columns for each species (separate columns for density and recompense). At least 50% of the trees shall consist of trees 3-inches in caliper of greater in the Overlay District. In the Overlay District: all street trees shall be a minimum 4-inch caliper (dbh) at the time of planting. Include Latin name and cultivar in plant list. A list of the City's approved tree species can be found: <https://www.peachtreecornersga.gov/home/showdocument?id=6944>
- Show the 60 foot tree radius for all trees to ensure every parking space is within 60 feet of tree.
- Provide calculation 1 tree/7 parking spaces for existing trees.
- Provide site density calculations to show that TDU is met after tree removal.
- Show a maximum percentage from any one genus is less than 33% of the total tree replacement.
- The majority of trees should be native to the Georgia Piedmont.
- Remove all references in details and comments to installing wire tree guys, turnbuckles, etc. Use fabric ties as approved by arborist.
- Provide all tree planting details.

Please note that:

- Trees located in detention ponds and easements do not count towards the required TDU and cannot be removed.
- Provide arborist letter verifying that trees in the landscape strip and parking lots trees are diseased and dying trees that need to be removed.
- Crape myrtles shall not be used to meet regulatory requirements (Appendix A.3.a).
- Evergreen trees used for density credit must be shown as a minimum height of 9-10 feet for 2" caliper credit (.5 units) and 11-12 feet for 3" caliper credit (.6 units). Leyland Cypress cannot be used to meet requirements.
- Pine trees are not allowed by the City Arborist for tree replacement credit.

IF ADDING TREES, PROVIDE THE FOLLOWING NOTES ON THE LANDSCAPE PLAN:

- **NOTE: A 12-month maintenance bond will be required for all new landscaping and irrigation.**
- **NOTE: The City Arborist must inspect the site before installation of erosion control measures. Land disturbance without a site inspection and approval by the City Arborist will result in a “Stop-Work Order” and fines.**
- **NOTE: If tree survey inaccuracies are found on-site, a stop work order will be issued until revised plans are approved and processed based on accurate information.**
- **NOTE: The City Arborist must inspect and approve the site before the issuance of a Certificate of Occupancy of Certificate of Completion.**
- **NOTE: All newly planted trees shall have visible root flares at finished grade. No circling roots shall be allowed on planted trees. The upper two rings of the wire basket, burlap, and strapping shall be cut and removed prior to backfill.**
- **NOTE: Trees less than the caliper inch shown will not be accepted. I.e.: 3 inch caliper trees must be 3 inches or larger.**
- **NOTE: Plant height measurement is taken at the top of the main body of the plant and not at the tip of the topmost growth.**
- **NOTE: All newly planted trees shall be equivalent in quality to a Florida #1 grade or better. All trees of lesser quality shall be rejected by the City Arborist.**
- **NOTE: Watering bags or a drip irrigation system will be provided for all trees prior to issuance of the certificate of occupancy. During first year, bags will be refilled weekly by owner and refilled during droughts for a minimum of 2 years after installation.**
- **NOTE: NO TRENCHING ALLOWED IN TREE SAVE AREAS- INCLUDING IRRIGATION.**
- **NOTE: All tree guy wires are optional and shall be removed from tree one year after planting.**
- **NOTE: Replant buffers where sparse. Supplemental plantings shall be a mixed planting a minimum of 2” caliper and 6’ in height. Required buffer plants are not used to fulfill ordinance requirements.**
- **NOTE: All trees must be planted at least 5 feet from ANY utility line. ALL utilities (water, sewer, gas, fiber optic, etc.) must be at least five (5) feet from required tree planting islands or landscape areas.**
- **Irrigation systems are not allowed within the public right of way.**
- **Irrigation spray onto public roadways is not allowed.**
- **Irrigation systems must be shut off or operated manually during winter months to prevent unnecessary ice on roads.**

Questions?

Contact: Katherine Francesconi, Stormwater Engineer, kfrancesconi@peachtreecornersga.gov

Tree Removal Information for Homeowners

Do I have to obtain a permit to cut down a tree on my property?

Homeowners are required to obtain a tree removal permit, to remove a tree that is located in a required Zoning Buffer, Conservation Area, Open Space, Chattahoochee River Corridor or designated Tree Save Area; or if the tree is a specimen tree (see below). If the tree is located outside of the previously mentioned areas, the homeowner can remove a tree from their property without a permit; however, property owners are required to keep at least two (2) live trees and any specimen trees.

How do I find out if I have a Buffer, Conservation or Open Space, or Tree Save Area on my property?

The information regarding buffers and other protected areas is typically shown on your subdivision plat. You can contact the City at 678.691.1200 for assistance.

How do I find out if I live in the Chattahoochee River Corridor?

If your lot is within 2,000 linear feet from the Chattahoochee River, the property is located in the River Corridor, for more information regarding the River Corridor please email Rob Hasse at rhasse@peachtreecornersga.gov or call 770-609-8820.

What is a specimen tree?

Any hardwood tree 28 inches or larger in diameter is considered a specimen tree, a hardwood tree loses its leaves in the winter. A tree that is green all year, such as a pine tree, is considered a softwood tree. Any softwood tree 30 inches or larger in diameter is considered a specimen tree. A native flowering tree 12 inches or larger in diameter is considered a specimen tree such as a dogwood. The diameter of a tree is measured at 4.5 feet above the ground.

Can I remove a specimen tree that is located on my residential property?

Property Owners should contact the Community Development Department at 678-691-1200 prior to removal. If the tree is healthy, we recommend you consult with an arborist or urban forester for information about proper pruning and care, certified arborists can be found here, www.isa-arbor.com.

What if the tree is dead, fallen or dying and it is located in a Buffer, Open Space, Conservation Space, Chattahoochee River Corridor, or Tree Save Area?

Contact your Property Owners Association for tree removal and consult the protective covenants for your subdivision, Peachtree Corners does not enforce Protective Covenants. If the tree is located in the Chattahoochee River Corridor and it is dead, it may be removed after receiving a permit. If the tree is located in a stream buffer, it may be removed manually (no motorized vehicles) after receiving a permit. The stump must remain intact.

What do I do if a street tree has fallen which originated in the street right-of-way?

Contact the City of Peachtree Corners Public Works Department for all fallen trees on city streets or assistance with County or State Roads at 678-691-1200. For the Gwinnett Department of Transportation, call 770.822.7400 and for Georgia Department of Transportation, call 404.656.5267.

Note: Properties zoned commercial, office-institutional, industrial, or multi-family must obtain a Permit in order to remove any trees, permits can be found on the City's Website

www.peachtreecornersga.gov